

**Ransonmoor Community Fund  
Minutes of Committee Meeting  
Tuesday 26<sup>th</sup> January 2016, 7pm  
Wimblington Parish Hall**

**Invitees**

Gilda Bellard	Wimblington Parish Councillor
Isabel Edgington	FDC Senior Environmental Projects Officer
David Ison	Doddington Representative (Chairman)
Shirley Morrissey	Wimblington Representative
Emily Shepherd	Doddington Representative (Secretary)
Andrew Thomas	Wimblington Representative
Bill Whittaker	Doddington Parish Councillor

<b>1</b>	<b>Welcome and Apologies</b>
1.1	DI welcomed all those present and advised of apologies from BW who had informed the committee he was unable to attend.
<b>2</b>	<b>Minutes from previous meeting</b>
2.1	Minutes had been read by everyone and were agreed.
<b>3</b>	<b>Matters Arising</b>
3.1	DI queried the financial statement of Ransonmoor Community Fund which had been provided by Fenland District Council. The statement was circulated around the committee and it was agreed further investigation was needed as there was some confusion surrounding payments, interest payments and date of receipts.  The committee agreed it would be sensible to have a nominated Treasurer in order to keep clear, accurate record of the fund's receipts and payments from now on. GB volunteered and the committee unanimously agreed.
	<b>AP: IE stated she would endeavour to obtain more details on the financial transactions of the fund for the next meeting.</b>
3.2	IE had drafted a new Terms of Reference with the necessary amendments discussed at the November meeting.
3.3	IE presented a draft of the promotional poster for the fund. The Committee agreed the village signs look good, but should be moved to the bottom of the poster. It was decided a true picture of the Ransonmoor Turbines was desirable rather than a better quality print of a different wind farm.
	<b>AP: IE to make amendments to the promotional poster</b>

3.4	ES mentioned she had sent the minutes to the Doddington PC website administrator, but was awaiting the email address for the Wimblington PC administrator.
	<b>AP: GB advised she will send the address to ES</b>
<b>4</b>	<b>Catchment Area discussion</b>
4.1	The information which was received from FDC, indicated that the section 106 stated that invitees to the fund were 'at the discretion of FDC'. The committee agreed that in the interests of fairness Benwick should also be invited onto the committee. It was suggested one Parish Councillor and two residents should be invited, bringing them in line with Doddington and Wimblington representatives. The Terms of Reference will be changed accordingly. Also the promotional poster should include Benwick village sign.  It was suggested a meeting should be arranged for February, in the anticipation that three representatives from Benwick will be able to attend.
	<b>AP: IE to contact Benwick Parish Council extending the invitation onto the fund committee</b>
	<b>AP: IE to amend promotional posters as per discussion</b>
	<b>AP: ES to send copies of all previous minutes to new Benwick representatives, once their contact details have been received.</b>
4.2	DI suggested as the exact wording of the section 106 was uncertain, that the committee should see a copy of the agreement in order to ensure the committee were proceeding correctly.
	<b>AP: IE to obtain a copy of the section 106 for the committee to read</b>
4.3	ES proposed that Stonea should be included in the catchment area for the fund as part of the Parish of Wimblington. The Committee agreed.
<b>5.0</b>	<b>Doddington payment discussion</b>
5.1	The statement of financial transactions for the fund provided by FDC shows payments of £5000 to Wimblington Parish Council, £5000 to Benwick Parish Council and £2692.25 to Cambs County Council have already been debited from the fund. IE believes that the payment to CCC was for local schools to visit an educational centre and turbine. It is unclear at this time what the payments to Benwick and Wimblington were for. In light of these payments, DI proposed that Doddington Parish Council should have an immediate payment of £5000 from the fund in the interests of fairness. The committee agreed with this proposal.
	<b>AP: IE to make enquiries to FDC in order to authorise a payment of £5000 from the fund to Doddington Parish Council</b>

5.2	The committee agreed it was important from this point in time, that the fund should be managed as per the Terms of Reference, that no payments shall be authorised by anyone other than the Ransonmoor Community Fund Committee and that correct and accurate accounts shall be maintained.
<b>6</b>	<b>AOB</b>
	ES proposed on BW's behalf that committee member telephone numbers should be circulated between the members.
	<b>AP: ES to circulate member's contact details with the meeting's minutes.</b>
	<b>Meeting end 7:45pm</b>
	<b>Date of next meeting</b>
	<b>Tuesday 23<sup>rd</sup> February 2016, 7pm at Wimblington Parish Hall</b>