

Minutes of the meeting of Wimblington Parish Council held on Tuesday 14th July 2020 by 'zoom' video conference call, at 7.00 pm.

Present M T Davis (Chairman), Mrs P Amos (Clerk), Cllr. P Clark; Cllr. J Clarke; Cllr. C Hennen; Cllr J Harding; Cllr. J Dent; Cllr. E Wright.
Cllr J Gowing, CCC; Mrs Pat Hart; Mr Paul Kendall

Number	Title		Action
0131/20	Apologies for Absence	Cllr Rose	
0132/20	Absentees	Cllr Crawford	
0133/20	Chairs Additional items	Raised today as there is no meeting in August. Chairman had asked handyman for quote to brick up the small window in the storeroom next to the ladies' toilets, re-plaster foul areas and re- paint whole room. Handyman said that this would be a cost of £350.00. After discussion resolved to approve this work. Proposed: Cllr Harding. Seconded: Cllr Dent.	PA
0134/20	Declarations of interest	i)declaration: ii)written dispensation requests: There were none iii)dispensation grants: There are none	
0135/20	Public Participation	None	
0136/20	Confirmation of minutes	RESOLVED – that the minutes of meeting held on 16 th June 2020 were correctly recorded and that they be signed as being a true record. Proposed: Cllr. Dent; Seconded: Cllr. Harding. All in favour as asked individually by Chairman.	
0137/20	Fenland District Council	Cllr Davis reported that there has not been a meeting at FDC since our last meeting so there is nothing new to report. Whilst principal Councils will receive COVID funding from the Government this will not be handed down to precepting authorities.	
0138/20	Cambridgeshire County Council	a) Cllr. Gowing: CCC has also not met since our last meeting. Regarding our Woodman's Way footpath query, the Rights of Way officer had replied saying that the footpath had been cut in May and would be again in August. Whilst it used to be cut 3 times a year, a cut in funding means that this has been reduced to 2 cuts a year. He has replied to the complainant.	
0139/20	Other Matters	a) Web site & '.gov.uk' domain name & e-mails. Further to minute 0118/20b Clerk, Cllrs Davis; Clarke and Hennen had had 'zoom' meetings with 2 web providers and had received a 3 rd quote to provide a compliant web site. All information was forwarded to all Cllrs on 24.6.2020. E-mail confirmation was to employ Vision ICT at a cost of £800.00-- £1100.00 for initial site, dependent upon specifications required with annual fee of £175.00. After discussion resolved to approve this purchase. Proposed: Cllr. Hennen Seconded: Cllr. Davis. All in favour as asked individually by the Chairman. b) MAGPAS - Clerk had received a letter from MAGPAS thanking PC for their support, detailing their work and asking whether we could make a donation again this year? After discussion resolved to donate £250.00. Proposed: Cllr Hennen; Seconded: Cllr. P Clarke.	PA

0140/20	Payments	a) The members to consider the following: accounts for payment:			
		Payments	NET	VAT	£
		Staff salaries July	*Including pension, tax & NI		1748.24
		Zoom	Video conference facility	11.99	2.40
		Cambs. CC	2019/20 LHI contribution		1000.00
		Rob Nicholas	Hall boiler service		60.00
		Wave	Cemetery water		12.90
		FDC	Hall bin emptying April - June		125.42
		FDC	Church bin emptying Apr -June		125.42
		Wrights tools	Hardware for hall cupboard	8.53	1.70
		Mick George Ltd	Community portion for grant		2788.00
		Wrights tools	Hardware WMPF sign	9.18	1.84
		Avantigas	Hall gas May	22.19	1.11
		Ridgeons	Wood for hall cupboard	15.02	3.00
		Supreme Windows	Hall windows balance	2380.00	476.00
		Avantigas	Hall gas June	14.91	0.75

		<table border="1"> <tr> <td>CGM</td> <td>Grass cutting June</td> <td>388.67</td> <td>77.73</td> <td>466.40</td> </tr> <tr> <td>Vision ICT</td> <td>Web site</td> <td>505.00</td> <td>101.00</td> <td>606.00</td> </tr> <tr> <td>Npower</td> <td>Street light electricity #1</td> <td>135.80</td> <td>6.79</td> <td>142.59</td> </tr> <tr> <td>Npower</td> <td>Street light electricity #2</td> <td>29.68</td> <td>1.48</td> <td>31.16</td> </tr> <tr> <td>Npower</td> <td>Street light electricity #3</td> <td>41.56</td> <td>2.08</td> <td>43.64</td> </tr> <tr> <td>Fenwinds #</td> <td>Hall floor replacement balance</td> <td>4180.00</td> <td>836.00</td> <td>5016.00</td> </tr> <tr> <td>Blounts #</td> <td>Hall floor covering balance</td> <td>2,128.50</td> <td>425.70</td> <td>2554.20</td> </tr> <tr> <td>N Fox</td> <td>Hall toilet refurb deposit</td> <td>2747.16</td> <td>549.43</td> <td>3296.59</td> </tr> <tr> <td>N Fox #</td> <td>Hall toilet refurb balance</td> <td>8241.49</td> <td>1648.30</td> <td>9889.79</td> </tr> </table> <p># Balances not to be paid until completion of works</p> <table border="1"> <tr> <td colspan="5">Invoices paid by Barclaycard</td> </tr> <tr> <td>PVC signs</td> <td>'No dogs' sign for WMPF</td> <td>23.69</td> <td>5.33</td> <td>31.97</td> </tr> <tr> <td>ebay</td> <td>Pavilion router for internet</td> <td></td> <td></td> <td>124.99</td> </tr> </table> <p>*See appendix a for salary breakdown <input type="checkbox"/> = Previously approved by Chairman or at previous meeting</p> <p>All payments to be made - Proposed: Cllr. Dent; Seconded: Cllr. Davis. all in favour. b) Finance report – clerk had e-mailed summary finance report to Cllrs on 14.7.2020. Report shows income for the year to 30.6.2020 as £47,512.00; expenditure as £22,059.00. Business account balance £77,124.63; Treasurers account balance £1445.39; Nat West account balance £85,015.19</p>	CGM	Grass cutting June	388.67	77.73	466.40	Vision ICT	Web site	505.00	101.00	606.00	Npower	Street light electricity #1	135.80	6.79	142.59	Npower	Street light electricity #2	29.68	1.48	31.16	Npower	Street light electricity #3	41.56	2.08	43.64	Fenwinds #	Hall floor replacement balance	4180.00	836.00	5016.00	Blounts #	Hall floor covering balance	2,128.50	425.70	2554.20	N Fox	Hall toilet refurb deposit	2747.16	549.43	3296.59	N Fox #	Hall toilet refurb balance	8241.49	1648.30	9889.79	Invoices paid by Barclaycard					PVC signs	'No dogs' sign for WMPF	23.69	5.33	31.97	ebay	Pavilion router for internet			124.99	
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0141/20	Risk Management and Health & Safety	<p>Further to minute 0110/18</p> <p>a) To review policies/procedures. Cllr Clarke reported that the Full village risk assessment is now complete and on our web site.</p> <p>b) Standing Orders. Clerk had forwarded an amendment to Standing Orders to Cllrs on 2.7.2020 which makes provision for the temporary appointment of a minute taker, should the clerks internet connection fail during the meeting. After discussion resolved to approve the temporary amendment. Proposed: Cllr Davis. Seconded: Cllr. Harding</p>																																																													
0142/20	Planning	Planning: The clerk reported that there were no planning applications for consideration at the time of the agenda being set.																																																													
0143/20	Highway matters/Street lighting/Transport	<p>a) Street lights reported: None. Clerk reported that the latest electricity bill seems to be at a reduced amount, presumably due to the new UMS certificate. The contract ends at the end of August. Clerk to get new quotes if possible.</p> <p>b) Footpaths and highways issues: - see Cllr Gowings report above. Cllr Hennen said that the map he had seen shows Woodman’s Way in the wrong place. After discussion he and Cllr Wright will investigate.</p> <p>Clerk reported that Cllr Gowing had approached Cambs CC asking for information about installing 30mph rondels along Doddington and March Rd. They had replied saying that they are not allowed by law in an area with streetlights and is reinforced by the Highway Code. Cllrs believe that there are other villages which have these rondels in a street lit area and will continue to investigate.</p>	<p>PA</p> <p>CH; EW</p> <p>PA</p>																																																												
0144/20	War Memorial playing field	<p>a) WMPF – Cllr Dent reported that all appears well at the playing field and that the COVID awareness signs are still in place.</p> <p>b) Wi-fi mobile for CCTV – Clerk reported that several options had been explored. In consultation with Chair and Vice chair, the most cost effective would be to purchase a router at cost of between £110 and £150.00 with a pay as you go data only SIM. After discussion resolved to purchase. Proposed: Cllr P Clark Seconded: Cllr Hennen</p> <p>c) Play equipment: further to minute 0123/20c, clerk had forwarded information about possible replacement/alternatives to replace the teen shelter to Cllrs on 25.6.2020. The handyman explained to the meeting that he felt it would be costly to repair it properly, as all of the bolts holding the metal bars have plastic covers which are very brittle and will break if trying to remove. All of the bars would then need to be sand blasted and powder coated to be suitable, which is very costly. Also, the seat would need to be replaced. After discussion resolved to remove the current teen shelter and to purchase and site an octagonal</p>	<p>PA</p>																																																												

		wheelchair friendly picnic table and a 4-seater canopy covered seat and a litter new bin to be placed adjacent to the shelter. Handyman will anchor into place. Position yet to be decided. Clerk to order. Chairman reported that she had received an e-mail Martin Brooker regarding drainage at the WMPF. Clerk reported that the new 'no dogs' sign is now fitted. Also, a quote had been sought to replace the pathway between the entrance and the play area, this had been forwarded to Cllrs on 13.7.2020. After discussion decided to get further quotes; ask handyman for ideas and to add to next agenda.	PA
0145/20	Parkfield	a) Cllr Dent to report: business is steady with meals business increasing. COVID guidelines in place.	
0146/20	New Cemetery/ Churchyard	Nothing to report	
0147/20	Parish Hall	a) hall floor replacement. Clerk reported that work has now started and the new windows and door have already been fitted. Floor is about halfway completed. b) Fire Risk Assessment/Remedial work options – clerk reported that a form has been completed and returned to Swift Fire & Safety for monitoring of the fire alarm system and 3 new external emergency lights, this work to be approved at cost of £350 net for installation then ongoing £1 per day for the monitoring. Extra emergency lights quote for 3 is £686.25 net. After discussion resolved to approve. Proposed: Cllr. Davis. Seconded: Cllr. P Clark	
0148/20	Allotments		
0149/20	Fun Day/Christmas Lights	Cllr Rose was unable to attend: Cllr Dent reported that it's unlikely that there will be a Christmas lights event, although it is hope that the lights will be installed. a) Fun Day: Events proposed: b) Christmas Lights: Events proposed:	
0150/20	Correspondence	Clerk had forwarded to Cllrs, on 13.7.2020, 3 e-mails from resident who live adjacent to or on Nixhill Rd, off Manea Rd. All 3 asking for a footpath between Knowles Yard and Workhouse Drove, also a request for a dog waste bin at the top of Workhouse Drove or Nix Hill. Cllr Dent commented that she thinks that the road would not be wide enough to support a footpath. Cllr Gowing of CCC will investigate previous e-mails and its feasibility and clerk will approach CCC. Cllr Hennen commented that this section is an important link for the whole of Woodman's Way and that FDC advertise this footpath as a draw to this area. After discussion, also add to next agenda. Cllr dent said that there will be a Street Pride litter pick on Saturday 18 th July	PA
0151/20	Date of next meeting	Next meeting: Tuesday 15 th September 2020 at 19.00 Meeting closed at: 20.30	

Appendix a*

Payments	July 2020	NET	VAT	£
Booking clerk	Hall steward duties			104.60
Cleaner	Hall cleaning			174.40
Clerk	Clerk duties incl. home wkg all.			784.10
Handyman	Handyman duties			192.00
Inland revenue	Staff tax & NI			231.64
LGSS	Clerks pension			261.50
			Total	1748.24